



Open Position: Communications & Project Officer

The FTP Communications & Project Officer has a high-visibility role. Both the job tasks and the working environment are very dynamic. The successful candidate will contribute with his/her ability to understand and communicate efficiently with the European Commission, industry associations and confederations in Brussels, as well as FTP's national and regional stakeholders. The main responsibilities of the position are:

- Researching and drafting newsletters with outreach to industry, the European Commission, FTP shareholders and mixed stakeholders in the Member States
- Organizing internal meetings and drafting meeting minutes
- Content management and daily updates of the FTP website and social media
- Active participation in EU-funded projects, drafting and delivering European Commission project reports
- Liaising with project partners, national experts, scientific and academic experts to maintain optimum involvement of the FTP stakeholder base
- Delivery of presentations to communicate the activities and achievements of FTP or to disseminate project results

Starting Date: As soon as possible

Application:

Please send applications to johan.elvnert@forestplatform.org by January 15 at the latest. The email subject should read: "Application FTP Communications and Project Officer"

Closing date for applications is 15 January 2019

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